

STOW BEDON & BRECKLES PARISH COUNCIL

10 October 2022

Members of the public are invited to attend a Meeting of Stow Bedon & Breckles Parish Council to be held to be held in Caston Village Hall, The Street, Caston, NR17 1DD on Monday, 17 October 2022 at 7.30 p.m. for the purpose of transacting the following business.



Julian Gibson

Clerk to the Council

The Jays, Watton Road, Wretham, Thetford, NORFOLK IP24 1QS (01953 499980)

Agenda

1. **To consider accepting** the reasons for any apologies for absence.
2. **Declarations of interest** in items on the agenda. Members are reminded that they should declare any new Disclosable Pecuniary Interests or Other Interests that are not currently included in the Register of Interests, and that under the Code of Conduct they are not to participate in the whole of an agenda item in which they have an Interest. In the interests of transparency, Members may also wish to declare any other interests they have in relation to an agenda item, in support of the seven Nolan Principles, namely Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership.
3. **To consider** any applications made by Members for a dispensation to allow them to participate in and vote on an agenda item in spite of a Disclosable Pecuniary Interest.
4. **Public participation session.** The Council's Standing Orders allow members of the public to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. This session should not exceed 20 minutes, and members of the public are requested to keep their comments brief. Please note that the Council is unable to make a decision binding in law at this meeting unless the item is already included on the published agenda. It can, though, place the matter on the agenda for discussion at a future meeting.
5. **To confirm** and **sign** the minutes of the Meeting held on Monday, 18 July 2022.
6. **To report** matters arising from the minutes not on the agenda: **for information only.**
 - 6.1. [7.1, Minutes of 13 June 2022] **Footpath Stow Bedon FP1.** The NCC Countryside Access Officer has reported that she has now met with both landowners on site, and it was apparent that there was a dispute over where the land boundary between them was, one stating that it was the post & rail fence, the other the hedgerow. A previous Diversion Order processed by the District Council stated that the diverted footpath ran to the east of the western boundary of Prince of Wales Lodge, but did not contain specific detail as to where that was. One landowner was seeking professional assistance to confirm their boundary, but that has not yet been provided, and even without this, the officer said she would be writing to the landowner of Prince of Wales Lodge "this month" (i.e., September).
 - 6.2. [9] **Cherry Tree Farm.** The Clerk represented the Council at the meeting with several councillors and officers from Breckland Council, the principal complainants about the pollution, and two representatives from the Environment Agency (EA). It was apparent that Breckland Council was making every effort to progress the determination of the outstanding planning applications, but was hamstrung by the fact that the EA had not stated that the business was failing to operate within the terms of the permit they had issued. The EA officers said that they were extremely busy, that they could not provide

equipment for the complainants to use to measure air quality as the equipment did not exist, and they whenever their officers attended they found no issue (although they had not actually been to the complainant's property). They also stressed that the EA was principally concerned with the impact on the environment, which included flora and fauna, but did not cover the impact of odours on human life. It was also apparent that they did not know whether or not being in breach of an EA Permit was a criminal offence. The Head of Breckland Planning was intending to arrange a meeting with the company management and its owners, EA and Breckland to take the matter forward. In an email last month, he said they were taking legal advice as to their powers in relation to any Statutory Nuisance offences which may or may not be taking place, and wished to have that before meeting with Cranswick.

7. **To receive** the following correspondence (available at the meeting - * distributed by email).
 - 7.1. PKF Littlejohn LLP (External Auditor): *Receipt of documents - notification of exempt status, 2022.*
 - 7.2. *Breckland Council: *Local Plan (Partial Review) Regulation 19 Consultation.*
 - 7.3. Barclays Bank Plc: *Your Business accounts - at a glance - Your balances on 29 July 2022.*
 - 7.4. Barclays Bank Plc: *Your Community Account - 1-29 July 2022.*
 - 7.5. *SAM 2 Co-ordinator: *Statistics July 2022.*
 - 7.6. *Norfolk County Council: *TL99207 Stow Bedon Bridge – Feasibility Study.*
 - 7.7. Barclays Bank Plc: *We're changing our business savings accounts.*
 - 7.8. *Breckland Council: *Breckland Council: Local Plan Partial Update (Regulation 19 Consultation).*
 - 7.9. *Norfolk County Council: *Norfolk Minerals and Waste Local Plan: Pre-Submission. Invitation to make representations.*
 - 7.10. *Breckland Council: *Breckland Local Plan Update.*
 - 7.11. *Norfolk Association of Local Councils: *Norfolk ALC Share Certificate.*
 - 7.12. Barclays Bank Plc: *Your Business accounts - at a glance - Your balances on 30 September 2022.*
 - 7.13. Barclays Bank Plc: *Your Community Account - 30 July - 30 September 2022.*
 - 7.14. Barclays Bank Plc: *Your Active Saver Account - 1 March - 30 September 2022.*
 - 7.15. *SAM 2 Co-ordinator: *Statistics August 2022.*
8. **To receive** Planning Applications, planning decisions and correspondence, and **to decide** on comments to be made where necessary.
 - 8.1. **3PN/2022/0022/UC: Mere Farm Barn, Watton Road, Stow Bedon.** Prior approval for change of use and conversion of an agricultural barn to 2no dwellings within Class Q of Part 3, of Schedule 2 of the Town and Country Planning (General Permitted Development) (England) Order 2015. **To note** that after consulting with Members, the Clerk has responded, "No objections" using his delegated powers, and **to note** that Prior Approval has now been given.
 - 8.2. **3PL/2022/0274/VAR: Land North of Mere House, Mere Road.** Variation of condition 2 on 3PL/2020/0439/VAR - Amended plans. Re-consultation: **Revised application form, now seeks to vary condition 3 (materials) in addition to condition 2 (plans).** **To note** that, after consulting with Members, the Clerk has responded using delegated powers saying "Previous response still applies", and **to receive** notice dated 7 September 2022 that the application has been approved.
 - 8.3. **3PL/2022/0447/VAR: Land adjacent to River Cottage.** Variation of Condition 2 on 3PL/2020/1479/F - Revised house design and to replace approved drawing numbers. **To receive** notice dated 19 August 2022, that the application has been approved.
9. **To consider** filling the Casual Vacancy caused by the resignation of Cllr. Cuthbert by co-option.
10. **To receive** updates from Councillors on the state of the parish notice boards, and **to consider** any further action required.

11. **To consider** any action the Council might take to assist resolving an issue a resident has with an apparently blocked pipe which runs under Rocklands Road, which NCC Highways say does not appear on their maps.
12. **To receive** any update from Norfolk County Council concerning the Pingo Trail lay-by and Car Park.
13. **To receive** a report on the existence of a Speedwatch Group which is now operating in Lower Stow Bedon.
14. **To confirm** that the Council wishes to continue to “opt in” to the external auditor central procurement regime managed by *Smaller Authorities’ Audit Appointments for the 5-year appointing period running from 2022-23 until 2026-27.*
15. **To note** the following decisions taken by the Clerk using delegated powers:
 - 15.1. Payment via cheques nos. 100882 & 100883 to the Clerk and HM Revenue & Customs totalling £1,212.70 (salary for 1 July 2022 to 30 September 2022: £1,050.20; Homeworking Allowance: £19.50; Mileage Allowance for 3 June 2022 - 28 August 2022: £143.00). (*Local Government Act 1972 s. 112(2)*)
 - 15.2. Payment via cheque no. 100884 of £23.88 (Postage & Telephones £7.88, Other £13.33, VAT £2.67,) to the Clerk as reimbursement for items paid on behalf of the Council for 6 June 2022- 5 September 2022. (*Local Government Act 1972 s. 111*)
 - 15.3. Payment via cheque no. 100885 of £198.00 (£165.00 + £33.00 VAT) to The Community Heartbeat Trust (solutions) Limited, in settlement of invoice no. 13334, being year 3 of the 5-year annual support for the defibrillator. (*Local Government Act 1972 s. 111*)
16. **Finance.**
 - 16.1. **To approve** payment of £154.08 (£128.40 + £25.68 VAT) to Viking, in settlement of their invoice no. 9268140, for stationery supplied.
 - 16.2. **To note** receipt of the following credits:
 - 16.2.1. Jubilee event - Sale of surplus mugs and badges - £117.50 - 21 July 2022.
 - 16.2.2. Breckland Council - Precept - £3,000.00 - 27 September 2022.
 - 16.3. **To receive** the Monthly Financial Report.
17. **To decide** on any matters for consideration at next meeting.
18. **To confirm** the date of the next meeting as Monday, 14 November 2022 at 7.30 p.m., in Caston Village Hall.

Scheduled future Meeting dates:

Monday, 14 November 2022 Monday, 13 February 2023

Monday, 12 December 2022 Monday, 13 March 2023

*Monday, 16 January 2023

*If needed